



**FOX VALLEY SPECIAL RECREATION ASSOCIATION  
BOARD OF DIRECTORS MEETING**

April 2, 2024  
10:30 AM

2121 W Indian Trail / Aurora, IL 60506 / 630.907.1114

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**AGENDA**

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1. **CALL TO ORDER** Chair Nadeau called the meeting to order at 10:33 AM, and Director Engelhardt called the roll.

<b>Member</b>	<b>Position</b>	<b>Agency</b>	<b>Roll Call</b>
Scott Nadeau	Chair	Sugar Grove Park District	Present
Nicole Vickers	Vice Chair	Geneva Park District	Present
Jaime Ijams	Secretary	Fox Valley Park District	Present
Allison Niemela	Treasurer	Batavia Park District	Present
Ed Bjes	Board Alternate	Village of South Elgin Parks & Recreation Dept.	Present
Tom Betsinger	Board Member	Oswegoland Park District	Absent
Bob Thomson	Foundation Liaison	St Charles Park District	Present

**CHANGES TO THE AGENDA**

None

**RECOGNITION OF GUESTS**

None

**CORRESPONDENCE**

Director Engelhardt included a letter of appreciation from the IAPD/IPRA Joint Legislative Committee thanking FVSRA and FVPD for hosting the Legislative Forum. Included in the packet was a letter of appreciation from a community member regarding a positive experience with FVSRA participants and staff.

**CONSENT AGENDA**

Secretary Ijams made a motion to approve the consent agenda. Board Member Thomson seconded, and the motion passed.

**EXECUTIVE DIRECTOR REPORT**

Director Engelhardt recognized the Administrative Team for their efforts in migrating to Paycom and the Director of Finance Nettles for updating the Quickbooks system for improved analysis and forecasting. Director Engelhardt will attend the IAPD Legislative Conference and is interested in joining any Board Member or Member Agency in meeting with your legislators.

**ADMINISTRATION TEAM**

**Inclusion:**

Superintendent of Inclusive Recreation, Jackie Jankowski, shared that most of her time the previous month had been setting up Paycom to support the Inclusion scheduling needs. Staff will utilize Paycom to share specific camper information relevant to the Inclusive Special Needs Assistant position.

**FVSRA Recreation:**

Superintendent, Claire Howes, shared there are already 35 campers on a waiting list for Summer Day Camp. Based on various facility and staffing resource needs, it is not likely they will be released from the waitlist.

**FOUNDATION REPORT**

Director Engelhardt shared the following:

- FVSRF BBQ + Basket Raffle will be held on April 12 at the Prisco Community Center
- There are two new Foundation Board Members: Rick Dickens and Jean Hess

**MEMBER AGENCY REPORTS (PARK DISTRICT AND DEPARTMENT UPDATES)**

None

**ACTION ITEMS**

9.1 Board Treasurer Niemela made a motion to approve the proposal for Richlee Vans, Inc. for 2024 Summer Day Camp Transportation. Board Treasurer Ijams seconded and the motion passed.

**UNFINISHED BUSINESS**

Director Engelhardt provided a presentation on the FY24-25 budget.

**NEW BUSINESS**

None

**STRATEGIC PLAN**

None

**EXECUTIVE SESSION**

None

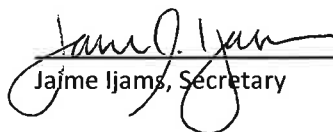
**ANNOUNCEMENTS**

None

**ADJOURNMENT**

Board Member Thomson made a motion to adjourn the meeting. Board Treasurer Niemela seconded and the meeting adjourned at 11:16 am.

Respectfully submitted,

  
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Jaime Ijams, Secretary

5/6/2024  
Date